

DICTATION POLICY (Enhancing Language Skills across Key Stages)

Dictation policy to enhance language skills across the key stages.

Dictation Criteria:

Key Stage 1

Year 1 and 2: Weekly dictations or spell bees on word-level across all subjects.

Key Stage 2:

Year 3 and 4: Weekly dictations or spell bees on sentence-level across all subjects.

Year 5 and 6: Weekly dictations on paragraph-level across all subjects.

Key stage 3:

Year 7 and 8: Weekly error analysis on paragraph-level across all subjects.

Subject Dictation Schedule:

Monday: Math

Tuesday: English

Wednesday: Science

Thursday: Arabic

Friday: French

Implementation Guidelines:

All words, sentences, or paragraphs should be shared in advance through the newsletter, Class Dojo and Ilma soft.

Teachers are responsible for directly informing students to ensure they are well-prepared for the dictations.

For Year 7 and 8 error analysis, teachers are required to provide students with a paragraph containing a specific number of intentional spelling mistakes.

Students must read, identify, and correct the errors as part of the weekly exercise.

Additional Guidelines:

Head of Year are required to ensure that dictations across the school align with this policy.

All words, sentences, or paragraphs should adhere to the National Curriculum for England, ensuring they are age-related and developmentally appropriate.

Feel free to collaborate with your colleagues, sharing successful strategies and resources to make dictations an engaging and effective learning tool.

We believe that this dictation policy will contribute significantly to our students' language proficiency. Your cooperation and commitment are highly appreciated.

Thank you for your dedication to fostering a positive and enriching learning environment.

Document	Dictation Policy
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